

MAIN FACS and MIDB Class Schedule February 2007 (1/23/2007)

Date 2007	Courses		Time (Start)	Time (End)	Job Function Track & Prerequisites Start Times after 8:15 am Estimated
M 2/5	RM02	RMDS Navigation	1:00	4:45	Reporting for RMDS Users <i>Prerequisite: None, AD01 and RS01 strongly recommended</i>
Tu 2/6	AD02 AD17 AD04.1	ADPICS On-Line Fundamentals Vendor Table Inquiry Requisition Processing (Part 1 of 2)	8:15 10:30 1:00	10:15 12:00 4:30	Initiate Purchasing (Day 1 of 3) <i>Prerequisite: AD01 (self study) assuming the entire Job Function Track is taken. Otherwise, AD02 for AD17 and AD17 for AD04.1</i>
W 2/7	AD04.2 AD08A AD19A AD14A	Requisition Processing (Part 2 of 2) Specifications and Terms ADPICS Approval Paths for Initiators ADPICS Inquiry	8:15 10:30 1:00 2:30	10:15 12:00 2:15 4:15	Initiate Purchasing (Day 2 of 3) <i>Prerequisite: None, assuming the entire Job Function Track is taken. Otherwise, AD02; also AD17 for AD04.2; AD04 or AD06C for AD08A</i>
Th 2/8	AD11B AD06C AD09	Direct Vouchers DPO Processing and BPO Releases Receiving Process	8:15 1:00 3:00	12:00 3:30 4:30	Initiate Purchasing (Day 3 of 3) <i>Prerequisite: None, assuming the entire Job Function Track is taken. Otherwise, AD02, also AD17 for AD06C. Note: The end of AD06C and the beginning of AD09 overlap, so common content can be taught</i>
F 2/9					

Date 2007	Courses		Time (Start)	Time (End)	Job Function Track & Prerequisites Start Times after 8:15 am Estimated
M 2/12					
Tu 2/13	BUSOB	Introduction to Business Objects	8:00	12:00	MIDB Introduction to Business Objects <i>Prerequisite: None</i>
W 2/14	BUS FIN	Business Objects Finance	8:00	12:15	MIDB – Business Objects Finance <i>Prerequisite: BUSOB</i>
Th 2/15	BUS HRS	Business Objects Human Resource	8:00	12:15	MIDB – Business Objects Human Resource <i>Prerequisite: BUSOB</i>
F 2/16					

Lunch -- Unless otherwise stated, lunch is normally 12 noon - 1:00 p.m

Date 2007	Courses		Time (Start)	Time (End)	Job Function Track & Prerequisites Start Times after 8:15 am Estimated
M 2/19		<i>Holiday</i>			
Tu 2/20	RS02	Introduction to R*STARS	8:15	12:00	R*STARS Basics <i>RS02 Prerequisite – RS01 (self study)</i> <i>RS15A Prerequisites: RS02 or experience with R*STARS.</i>
	RS15A	R*STARS Inquiry	1:00	3:30	
W 2/21	AD21	CS138 Processing	8:15	12:00	CS138 Processing <i>Prerequisites: AD01, AD02</i>
	AD21	CS138 Processing	1:00	4:45	CS138 Processing <i>Prerequisites: AD01, AD02</i>
Th 2/22	RM03	RMDS Report Selection and Resources	8:15	12:00	RMDS Report Selection and Resources <i>Strongly Recommended: RS01, RS02, RS15A</i> <i>Prerequisite: RM02 and experience using RMDS</i>
F 2/23					

Date 2007	Courses		Time (Start)	Time (End)	Job Function Track & Prerequisites Start Times after 8:15 am Estimated
M 2/26					
Tu 2/27	BUSOB	Introduction to Business Objects	1:00	5:00	MIDB Introduction to Business Objects <i>Prerequisite: None</i>
W 2/28	BUS FIN	Business Objects Finance	8:00	12:15	MIDB – Business Objects Finance <i>Prerequisite: BUSOB</i>
Th 3/1	BUS HRS	Business Objects Human Resource	8:00	12:15	MIDB – Business Objects Human Resource <i>Prerequisite: BUSOB</i>
F 3/2					

Lunch -- Unless otherwise stated, lunch is normally 12 noon - 1:00 p.m